

BS EN 14375:2016



BSI Standards Publication

Child-resistant non-reclosable packaging for pharmaceutical products — Requirements and testing

National foreword

This British Standard is the UK implementation of EN 14375:2016. It supersedes BS EN 14375:2003 which is withdrawn.

The UK participation in its preparation was entrusted to Technical Committee PKW/0/3, Child Resistant Packaging.

A list of organizations represented on this committee can be obtained on request to its secretary.

This publication does not purport to include all the necessary provisions of a contract. Users are responsible for its correct application.

© The British Standards Institution 2016.
Published by BSI Standards Limited 2016

ISBN 978 0 580 89661 3

ICS 11.120.99; 55.020; 97.190

Compliance with a British Standard cannot confer immunity from legal obligations.

This British Standard was published under the authority of the Standards Policy and Strategy Committee on 31 July 2016.

Amendments/corrigenda issued since publication

Date	Text affected
------	---------------

EUROPEAN STANDARD

EN 14375

NORME EUROPÉENNE

EUROPÄISCHE NORM

July 2016

ICS 11.120.99; 55.020; 97.190

Supersedes EN 14375:2003

English Version

Child-resistant non-reclosable packaging for pharmaceutical products - Requirements and testing

Emballages à l'épreuve des enfants, non refermables
pour produits pharmaceutiques - Exigences et essais

Kindergesicherte, nichtwiederverschließbare
Verpackungen für pharmazeutische Produkte -
Anforderungen und Prüfung

This European Standard was approved by CEN on 27 May 2016.

CEN members are bound to comply with the CEN/CENELEC Internal Regulations which stipulate the conditions for giving this European Standard the status of a national standard without any alteration. Up-to-date lists and bibliographical references concerning such national standards may be obtained on application to the CEN-CENELEC Management Centre or to any CEN member.

This European Standard exists in three official versions (English, French, German). A version in any other language made by translation under the responsibility of a CEN member into its own language and notified to the CEN-CENELEC Management Centre has the same status as the official versions.

CEN members are the national standards bodies of Austria, Belgium, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, Former Yugoslav Republic of Macedonia, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey and United Kingdom.



EUROPEAN COMMITTEE FOR STANDARDIZATION
COMITÉ EUROPÉEN DE NORMALISATION
EUROPÄISCHES KOMITEE FÜR NORMUNG

CEN-CENELEC Management Centre: Avenue Marnix 17, B-1000 Brussels

Contents		Page
European foreword		3
Introduction		4
1	Scope	4
2	Normative references	4
3	Terms and definitions	5
4	Requirements	5
5	Testing	6
6	Test report	10
Annex A (informative) Guidance for persons supervising tests with children		12
Annex B (normative) Test charts		13
Annex C (informative) Suitability of the sequential procedures chosen		16
Bibliography		17

European foreword

This document (EN 14375:2016) has been prepared by Technical Committee CEN/TC 261 "Packaging", the secretariat of which is held by AFNOR.

This European Standard shall be given the status of a national standard, either by publication of an identical text or by endorsement, at the latest by January 2017, and conflicting national standards shall be withdrawn at the latest by January 2017.

Attention is drawn to the possibility that some of the elements of this document may be the subject of patent rights. CEN shall not be held responsible for identifying any or all such patent rights.

This document supersedes EN 14375:2003.

Annexes A and C are informative.

Annex B is normative.

This document has been revised from EN 14375:2003 to correct Clause 5.4.1.3.1.

According to the CEN-CENELEC Internal Regulations, the national standards organisations of the following countries are bound to implement this European Standard: Austria, Belgium, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, Former Yugoslav Republic of Macedonia, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey and the United Kingdom.

Introduction

Child-resistant packaging is used to create a physical barrier between a child and a potentially hazardous product. Various types of packaging are recognized as being child-resistant, based on performance testing against standards for specific product categories and packaging types.

Since child-resistant packaging was introduced, the incidence of accidental ingestion of potentially hazardous products by children under 5 years old has fallen. The degree to which this is due to the use of child-resistant packaging as opposed to other factors, such as greater public awareness of the hazards, is not easily assessed, but there is little doubt that child-resistant packaging has made a positive contribution to the reduction.

The use of child-resistant packaging needs to be confined to those products that are potentially hazardous, or for which any legislation makes its use mandatory, since, if used in other circumstances, there could be confusion over the degree of hazard posed by the product.

In any case, proper labelling and information by the manufacturer is important for the safe use of the product in the home.

Child-resistant packaging acts as the last line of defence if other barriers separating the child and hazardous product have failed. However, it should be recognized that it is unrealistic to expect that any functional packaging can be totally impossible for a child of 42 to 51 months inclusive to open and that child-resistant packaging cannot be a substitute for other safety precautions.

There has been an increasing use of child-resistant packaging, therefore it is desirable to achieve agreement on testing procedures in order to avoid confusion and misunderstanding in an area of great importance to the safety of young children.

The on-going development of non-reclosable packaging offers a significant area for innovation in packaging. The styles of non-reclosable packages can be wide-ranging in design.

This European Standard aims to minimize the number of children “exposed to training” during panel testing. Since the introduction of performance testing much has been learned about the use of children for testing child-resistant packaging and attention has been focused on how the number of children involved can be reduced. Future development of standards based on mechanical test methods is needed to avoid unnecessary child panel testing and is essential in developing physical package attributes useable by manufacturers.

Child-resistant packaging is only the last in a series of protective measures, and does not release parents or guardians from their duty to keep medicinal products out of the reach of children.

1 Scope

This European Standard specifies performance requirements and methods of test for non-reclosable packaging that have been designated child-resistant. This European Standard is intended for type approval only (see 3.5) and is not intended for quality assurance purposes.

2 Normative references

The following documents, in whole or in part, are normatively referenced in this document and are indispensable for its application. For dated references, only the edition cited applies. For undated references, the latest edition of the referenced document (including any amendments) applies.

Not applicable.

3 Terms and definitions

For the purposes of this document, the following terms and definitions apply.

3.1

child-resistant package

package which is difficult for young children to open (or gain access to the contents), but which it is possible for adults to use properly

3.2

non-reclosable child-resistant package

child-resistant package or part of a child-resistant package which, when all or part of the contents have been removed, cannot be properly closed again

3.3

substitute product

inert substitute resembling the product it replaces

Note 1 to entry: This is sometimes referred to as a placebo product.

EXAMPLE Powder, tablets or liquids (uncoloured water), etc.

3.4

unit dose

discrete quantity of any product to be removed from its immediate packaging in its entirety

3.5

type approval

procedure to certify as child-resistant a specific type of non-reclosable package, formed from a specified set of materials, which has met the requirements of this European Standard

4 Requirements

4.1 General requirements

A non-reclosable child-resistant package, when tested in accordance with the requirements of this European Standard, shall be capable of providing a satisfactory degree of resistance to opening by children (see 4.2.1) and a satisfactory level of accessibility to its contents by adults (see 4.2.2).

A non-reclosable child-resistant package, in addition to conforming to the performance requirements specified in this European Standard (see 4.2), shall be appropriate for the contents, provide mechanical protection and function properly for the life of the content and packaging.

Manufacturers, component manufacturers, fillers and packers of such packages shall initiate and operate procedures to control the quality of packaging materials so that type approved packaging is in accordance with the requirements of this European Standard.

NOTE EN ISO 9001 specifies requirements for quality management systems where organizations need to demonstrate their capability of supplying conforming products to customers.

4.2 Performance requirements

4.2.1 Child test

An individual child test shall be considered a failure in relation to unit, strip or blister packages if within 10 min the child accesses more than 8 unit doses from the packaging provided.

When tested in accordance with 5.3.2 and evaluated in accordance with 5.4.1.3, the packaging shall be deemed to be child-resistant.

NOTE The figure of eight units is based on existing national standards published by certain CEN members and does not address the issue of toxicity. Some pharmaceutical products on the market can cause harm to children by the ingestion of fewer than eight units. However, reliable data on child toxicity exists for few pharmaceutical products. A harmful dose can be established for some existing pharmaceutical products and a maximum safe dose can be established for all pharmaceutical products by one means or another. Such information is not currently available for all products and there is no central register where this information could be held. In the absence of European legislation on this topic, the drafters of this European Standard acknowledge these concerns and believe that research and collection of data should continue with a view to considering the substitution of a toxicity based pass/fail criterion for the child panel test in a later revision.

4.2.2 Adult test

When tested in accordance with 5.3.3.2, at least 90 % of the adults shall be able to access at least 1 unit dose within the 1 min test period, without a demonstration.

To minimize the exposure of children to unnecessary testing the adult test should be carried out before the child test.

5 Testing

5.1 Principle

Type approval for non-reclosable child-resistant packaging is obtained by a sequential test method or full panel test for children and a full panel test for adults. A test group of up to 200 children aged 42 to 51 months is divided into pairs. Each child is given a number of non-reclosable packages to be opened by whatever means they wish to use. If a child fails to gain access within 5 min, the method of opening is demonstrated by the supervisor and the child is given a further 5 min to open the package. The results are recorded sequentially, as obtained. The package is deemed child-resistant if the trail of results on the test charts passes into the acceptance zone or if at least 80 % of the children are unable to access more than eight unit doses within 10 min and at least 85 % of the children are unable to access more than eight unit doses within the first 5 min. The package's accessibility by a test group of 100 adults is also assessed. Each adult is given a non-reclosable package, any associated opening tools and written instructions, and is allowed 5 min to familiarize themselves with the packaging. The number of adults opening the package within a 1 min test period is recorded. The package is deemed to comply with the requirements of this European Standard if at least 90 % of the adults are able to access at least 1 unit dose in 1 min.

5.2 Samples and sample preparation

Sufficient packages shall be produced by the proposed manufacturing process to enable a representative sample to be selected by the supervisor for testing and to provide a reserve for reference purposes. Dangerous products shall not be used to fill the package to be tested; an appropriate substitute product shall be used. The material and design of the test samples shall conform to the technical specification and they shall be representative of an average batch of original packages.

Packages for the child panel test shall be unprinted.

In every test, a new package shall be provided for each member of the test group. For both the child and adult tests, there shall be at least 10 unit doses available for each participant.

Each sample package shall be checked for integrity before the test is conducted. The packages shall be presented to the children without the outer retail packaging, giving them access to the individual unit doses.

5.3 Procedure

5.3.1 General

The test procedure is carried out in two stages:

- a) child test (see 5.3.2);
- b) adult test (see 5.3.3).

5.3.2 Child test

5.3.2.1 Composition of child test group

The test group shall comprise no more than 200 children aged 42 to 51 months, inclusive, with approximately equal numbers of girls and boys. As far as possible, there shall be an even distribution of ages and sexes within the panel. The children shall be selected at random and shall have no apparent physical or mental disability which might affect manual dexterity. They shall not have taken part in more than one previous test and, in that test, a packaging of a different type and design shall have been used. If a child is used for more than one test there shall be at least 4 weeks between tests. Parental or guardian consent shall be obtained before the child is used as a part of the test group. Any children having been involved in a reported poisoning accident shall be excluded from the test.

Children should be selected to represent as closely, as is reasonably possible, the different social, ethnic and cultural origins or the population as a whole, and not just of the immediate district in which the test is carried out.

5.3.2.2 Test procedure

Testing shall be carried out in the presence of a test supervisor. The child test shall take place in an environment familiar to the children.

Test personnel should visit the test location beforehand and become known by the children in order to gain their confidence. Only the supervisors should be present, parents being excluded from the test.

The test shall be carried out by a sequential procedure (see 5.4.1.1 to 5.4.1.3). The number of children tested will therefore depend on the results obtained, however, the age and sex constraints specified in 5.3.2.1 shall be adhered to.

Pairs of children shall be involved in the test, each pair being monitored by one supervisor. Should a child wander off during the test, action by the supervisor shall be limited to leading the child back to its place and requesting that he or she continue the test, without any additional instruction being given concerning the opening of the package; this fact shall be included in the report (see Clause 6).

If desired, a number of pairs (up to five) can undertake tests in the same room at the same time, provided that arrangements are such that they cannot distract other pairs. They can adopt any attitude or position that they find convenient and should not be restrained. During the test children should be removed as far as possible from extraneous distractions. If other means of observation are used the supervisor can stand at a distance from the children.

Each child shall be given sufficient packages (see 5.2) with the request that they be opened by whatever means the child wishes to use; 10 min shall be allocated for this purpose. No attempt shall be made to prevent a child using its teeth or any other method of opening the package. However, no tools or implements shall be accessible which might be used by the child, other than those supplied by the manufacturer/filler or packer at point of sale.

Children failing to open or gain access to a minimum of 1 unit dose in the first 5 min shall then watch a single demonstration by the test supervisor of the package being opened, with no emphasis being

placed on the actions of opening and with no verbal instructions. These children then have a further 5 min to open the package or gain access to its contents.

If a child leaves the test area during the test period (5 min or 10 min) or refuses to participate in the test despite encouragement, the result shall not be taken into account but the event recorded.

When tools are needed to open the package, but these are not supplied by the manufacturer, there shall be no demonstration. The test is therefore limited to the first 5 min test period.

At the conclusion of each test, the children should be warned not to play with, or attempt to open, these types of packages.

NOTE Annex A provides a summary of the requirements and guidance to be followed by test supervisors. If required by the regulatory body, an official observer will be present, but the guidance laid down in Annex A still applies.

5.3.3 Adult test

5.3.3.1 Composition of adult test group

The test group shall comprise 100 participants. These shall be selected using a screening procedure in which potential participants shall be asked the following questions.

“Are you professionally concerned with the design, manufacture or use of child-resistant packaging?”

“Have you taken part in more than one previous child resistant packaging test within the last 6 months?”

Only those participants responding with negative answers shall be selected.

In order to elicit this information and, at the same time, to ascertain whether the individual is literate, this question shall be presented on a typed or printed form and given to the person to read.

Persons with obvious physical disabilities that might affect manual dexterity shall not be approached and those unable to understand the written opening instructions discounted.

The purpose of the test shall be explained but no demonstration shall be given.

The 100 participants shall be randomly selected between the ages of 50 and 70 in accordance with the requirements given in Table 1. Not more than 30 of the adults tested shall be obtained from or tested at any one site. No individual supervisor shall administer the test to more than 35 adults.

Table 1 — Composition of the adult test group

	Age range years	Male number of participants	Female number of participants	Total number of participants
	50 to 54	8 or 7	17 or 18	25
	55 to 59	7 or 8	18 or 17	25
	60 to 70	15	35	50
Total	—	30	70	100

5.3.3.2 Test procedure

There is no need for the adults to be tested at any particular place or time. The test should be carried out by one person at a time and only the supervisor should be present.

Each adult shall be given a package, together with any associated opening tools that would be provided with the package at point of sale, and written instructions on how to open the package correctly, if any.

These can be printed in or on the package when supplied to a consumer.

Each adult shall perform the test individually. No demonstration of how to open the package shall be given by the supervisor. A period of 5 min shall be allowed for the test participants to familiarize themselves with the package to be tested by reading the opening instructions and then attempting to open it correctly. Test participants shall not be allowed to consult either the supervisor or other participants in the test.

Participants who successfully open the test package within the 5 min period shall be given a new identical package and shall be requested to open this one as quickly as possible. A 1 min test period shall be allowed for the participants to open the new packaging.

If in this period of 5 min a panellist is unable to open the package being tested they will be given a screening test. This screening test consists of asking the panellist to open and reclose the following two conventional non-child resistant closures in one minute each:

- a) a 28 mm diameter continuous screw thread closure applied at 1,1 Nm torque onto a 25 ml to 50 ml cylindrical plastic container;
- b) a 28 mm diameter “push-off” closure applied to a 25 ml to 50 ml round plastic container.

Panellists unable to open and reclose both of these packages in the 1 min screening test are to be discounted from the adult panel results.

Panellists who are able to open and reclose both these packages are counted as a failure in the overall result.

5.4 Evaluation

5.4.1 Child test

5.4.1.1 General

The result of each test shall be recorded on the test charts given in Figures B.1 and B.2 in accordance with 5.4.1.2. The results shall be evaluated in accordance with 5.4.1.3.

NOTE The statistical parameters governing the sampling procedures for the test charts are given in Annex C.

The test shall be considered a failure in relation to unit, strip or blister packages if within 10 min the child accesses more than eight unit doses from the packaging provided.

5.4.1.2 Test charts

As each result is obtained, plot it on the chart in either Figure B.1 or B.2 as follows.

- a) Fill in a square immediately to the right of the previous result on the chart in Figure B.1 if the child failed to access more than eight unit doses in the first 5 min, and on the chart in Figure B.2 if the child failed to access more than eight unit doses by the end of the second 5 min period.
- b) Fill in a square immediately above the previous result on the charts in both Figures B.1 and B.2 if the child succeeded in accessing more than eight unit doses in the first 5 min. Enter the result only on the chart in Figure B.2 if the child succeeded in accessing more than eight unit doses by the end of the second 5 min period.

NOTE In the case of the first result to be plotted, the blanked-out square is regarded as the previous result.

5.4.1.3 Expression of results

5.4.1.3.1

The package shall be deemed to have:

- passed the test as soon as the trail of filled squares passes into the acceptance zone on both Figure B.1 and Figure B.2;
- failed the test as soon as the trail of filled squares passes into the rejection zone on either Figure B.1 or Figure B.2;

If neither occurs, the results shall be assessed in accordance with the requirements laid down in 5.4.1.3.2.

5.4.1.3.2

If all 200 children are used to test the package, it shall be deemed child-resistant if the following requirements are met:

- a) at least 85 % of the children in the test panel are unable to access more than eight unit doses within 5 min without a demonstration.
- b) at least 80 % of the children in the test panel are unable to access more than a total of eight unit doses within 10 min (5 min without a demonstration and 5 min after a demonstration, if appropriate).

5.4.2 Adult test

When tested in accordance with 5.3.3.2, any adult who is unsuccessful in accessing at least 1 unit dose during the 1 min test period, apart from those who fail the screening test, is recorded as a failure.

5.5 Overall test result

Only packaging which satisfies both the child and adult test requirements specified in 4.2 shall be deemed to conform to this European Standard.

6 Test report

6.1 General

At least the following information shall be recorded:

- a) name of the body carrying out the test;
- b) date(s) on which the test was carried out;
- c) name and address of the manufacturer and/or supplier of the package tested;
- d) name(s) of the person(s) supervising the test;
- e) material specifications comprising a composite package, drawing or photographs if appropriate and a complete description of the package tested;
- f) list of the exact instructions given to the adults and children during the test by the test supervisor;
- g) copy of the manufacturer's instructions on opening the package given to adults during the test;

h) description of the substitute product used in the test.

6.2 Child test

At least the following information shall be recorded:

- a) test location(s);
- b) number, age and sex of the children tested;
- c) number of children, together with their age and sex, who successfully gained access to the contents of the package as defined in 5.4.1.1 to 5.4.1.3:
 - 1) before a demonstration;
 - 2) after a demonstration;
- d) time required to open the package;
- e) number of unit doses accessed by each child;
- f) method of opening used.

6.3 Adult test

At least the following information shall be recorded:

- a) number, age and sex of the adults tested;
- b) number of adults who successfully opened the package during the 1 min test period;
- c) number of adults who failed to open the package during the 1 min test period;
- d) number, age and sex of adults unable to open the package during the 5 min test period;
- e) time required to open the package;
- f) reason for failure to open the package.

6.4 Additional (optional) information to be recorded

Any other information deemed to be useful in assessing the interpretation of the result should be recorded.

6.5 Overall test result

It shall be recorded whether the overall result was a success or a failure in accordance with 5.5.

Annex A (informative)

Guidance for persons supervising tests with children

A.1 Parental/guardian consent

Parental or guardian consent should be obtained before the child is used as a part of the test group.

A.2 Surroundings and personnel

Surroundings and personnel should be familiar and friendly. For this reason, personnel should visit the test location beforehand and become known by the children in order to gain their confidence. Only the supervisors should be present, parents being excluded from the test.

A.3 Social circumstances of the children

Children should be selected to represent as closely, as is reasonably possible, the different social, ethnic and cultural origins of the population as a whole, and not just of the immediate district in which the test is carried out.

A.4 History of previous poisoning

Any children having been involved in a reported poisoning accident should be excluded from the test.

A.5 Avoidance of distractions

During the test, children should be removed as far as possible from extraneous distractions.

A.6 Position of the children

They can adopt any attitude or position they find convenient.

A.7 Behaviour of the supervisor during the test

- a) The supervisor should make the request to the children to open the package in an encouraging manner;
- b) no opening instructions should be given other than the visual demonstration when there is a demonstration;
- c) the children should not be restrained or distracted;
- d) if the children lose interest in the test object the supervisor should repeat the request to open it;
- e) if other means of observation are used the supervisor can stand at a distance from the children;
- f) the supervisor should encourage the children to gain access to the contents by any means without mentioning any specific method;
- g) at the conclusion of each test, the children should be warned not to play with, or attempt to open, these types of packages.

Annex B (normative)

Test charts

Results shall be entered on the charts in Figures B.1 and B.2 in accordance with 5.4.1.2.

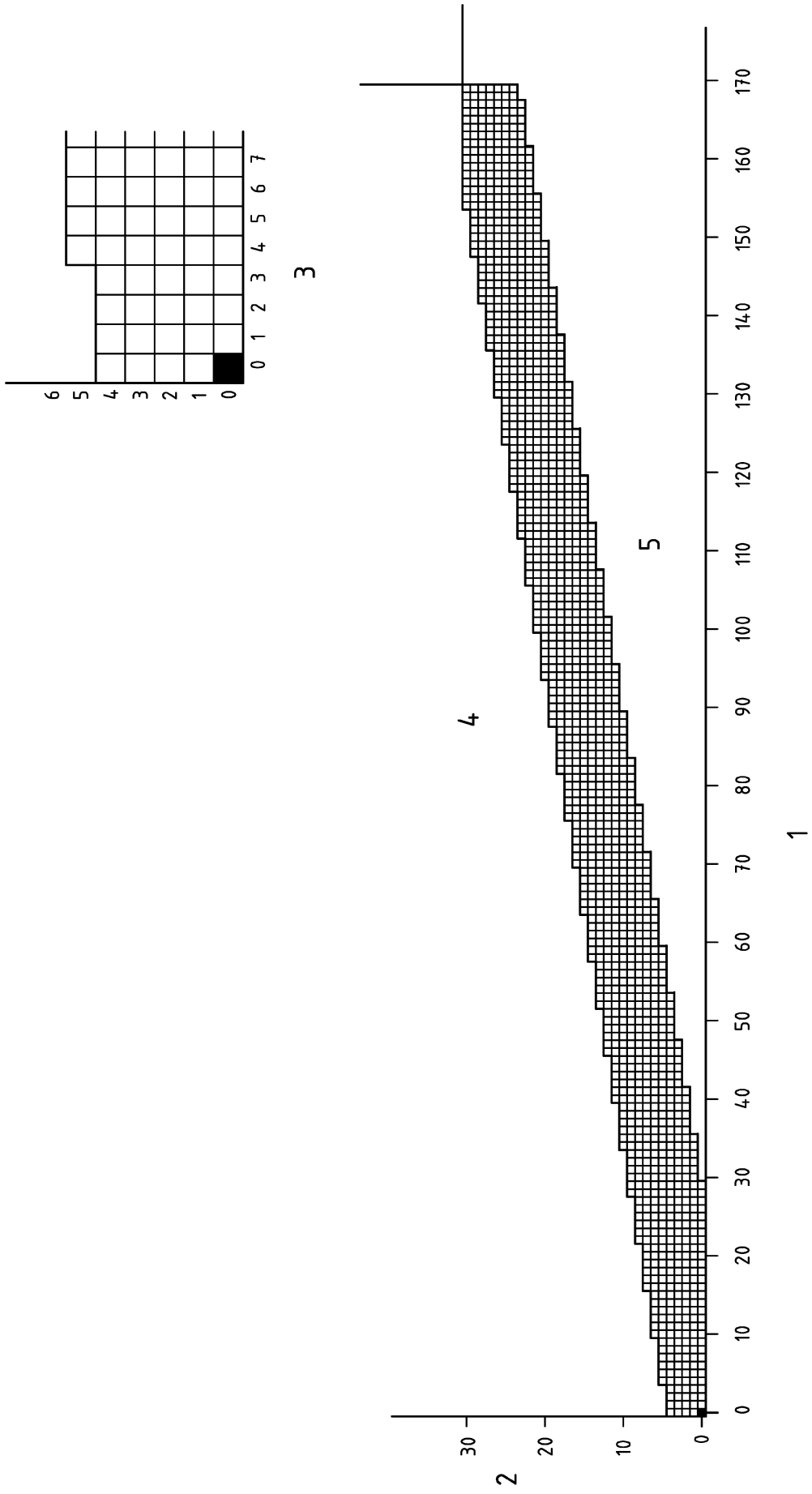
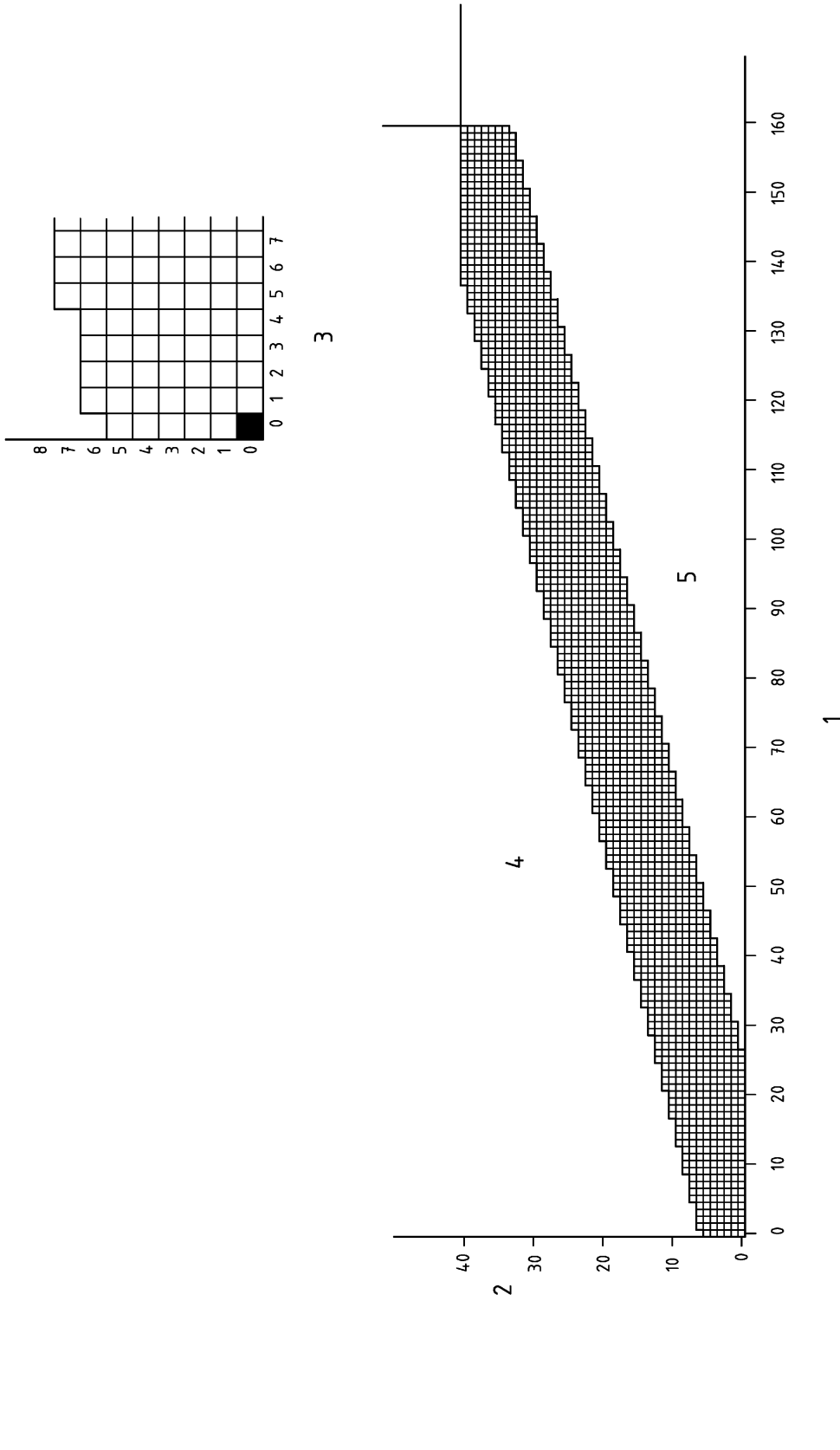


Figure B.1 — Chart of a sequential child test procedure (after 5 min of test before demonstration)



Key

- 1 number of packages not opened (Success)
- 2 number of packages opened (Failure)
- 3 enlargement of chart scale
- 4 rejection zone
- 5 acceptance zone

Figure B.2 — Chart of a sequential child test procedure (Total test period)

Annex C (informative)

Suitability of the sequential procedures chosen

The suitability of a sampling procedure is usually given by the coordinates of two points on its efficiency curve: the point for the producer's risk and the point for the client's risk. The AQL and LQ for the two sampling procedures given in this European Standard are the following:

— Children (before demonstration) (Figure B.1):

Acceptable quality level $\alpha = 5 \%$

(AQL): $p_A =$ producer's risk quality level = 10 %

— Limiting quality $\beta = 5 \%$

(LQ): $p_R =$ consumer's risk quality level = 20 %

— Children (after demonstration) (Figure B.2):

AQL = 15 % $\alpha = 5 \%$

LQ = 25 % $\beta = 5 \%$

Where

$\alpha =$ producer's risk; and

$\beta =$ client's risk.

Although these values are sufficiently precise to give the sampling procedure chosen, they would not, however, be suitable for calculating a new set of acceptance and rejection figures. These figures, supplied in the charts and tables, also take into account other criteria and can, in practice, be considered to be standard.

Bibliography

EN ISO 9001, *Quality management systems - Requirements (ISO 9001)*

EN ISO/IEC 17025, *General requirements for the competence of testing and calibration laboratories (ISO/IEC 17025)*

British Standards Institution (BSI)

BSI is the national body responsible for preparing British Standards and other standards-related publications, information and services.

BSI is incorporated by Royal Charter. British Standards and other standardization products are published by BSI Standards Limited.

About us

We bring together business, industry, government, consumers, innovators and others to shape their combined experience and expertise into standards-based solutions.

The knowledge embodied in our standards has been carefully assembled in a dependable format and refined through our open consultation process. Organizations of all sizes and across all sectors choose standards to help them achieve their goals.

Information on standards

We can provide you with the knowledge that your organization needs to succeed. Find out more about British Standards by visiting our website at bsigroup.com/standards or contacting our Customer Services team or Knowledge Centre.

Buying standards

You can buy and download PDF versions of BSI publications, including British and adopted European and international standards, through our website at bsigroup.com/shop, where hard copies can also be purchased.

If you need international and foreign standards from other Standards Development Organizations, hard copies can be ordered from our Customer Services team.

Copyright in BSI publications

All the content in BSI publications, including British Standards, is the property of and copyrighted by BSI or some person or entity that owns copyright in the information used (such as the international standardization bodies) and has formally licensed such information to BSI for commercial publication and use.

Save for the provisions below, you may not transfer, share or disseminate any portion of the standard to any other person. You may not adapt, distribute, commercially exploit, or publicly display the standard or any portion thereof in any manner whatsoever without BSI's prior written consent.

Storing and using standards

Standards purchased in soft copy format:

- A British Standard purchased in soft copy format is licensed to a sole named user for personal or internal company use only.
- The standard may be stored on more than 1 device provided that it is accessible by the sole named user only and that only 1 copy is accessed at any one time.
- A single paper copy may be printed for personal or internal company use only.

Standards purchased in hard copy format:

- A British Standard purchased in hard copy format is for personal or internal company use only.
- It may not be further reproduced – in any format – to create an additional copy. This includes scanning of the document.

If you need more than 1 copy of the document, or if you wish to share the document on an internal network, you can save money by choosing a subscription product (see 'Subscriptions').

Reproducing extracts

For permission to reproduce content from BSI publications contact the BSI Copyright & Licensing team.

Subscriptions

Our range of subscription services are designed to make using standards easier for you. For further information on our subscription products go to bsigroup.com/subscriptions.

With **British Standards Online (BSOL)** you'll have instant access to over 55,000 British and adopted European and international standards from your desktop. It's available 24/7 and is refreshed daily so you'll always be up to date.

You can keep in touch with standards developments and receive substantial discounts on the purchase price of standards, both in single copy and subscription format, by becoming a **BSI Subscribing Member**.

PLUS is an updating service exclusive to BSI Subscribing Members. You will automatically receive the latest hard copy of your standards when they're revised or replaced.

To find out more about becoming a BSI Subscribing Member and the benefits of membership, please visit bsigroup.com/shop.

With a **Multi-User Network Licence (MUNL)** you are able to host standards publications on your intranet. Licences can cover as few or as many users as you wish. With updates supplied as soon as they're available, you can be sure your documentation is current. For further information, email subscriptions@bsigroup.com.

Revisions

Our British Standards and other publications are updated by amendment or revision.

We continually improve the quality of our products and services to benefit your business. If you find an inaccuracy or ambiguity within a British Standard or other BSI publication please inform the Knowledge Centre.

Useful Contacts

Customer Services

Tel: +44 345 086 9001

Email (orders): orders@bsigroup.com

Email (enquiries): cservices@bsigroup.com

Subscriptions

Tel: +44 345 086 9001

Email: subscriptions@bsigroup.com

Knowledge Centre

Tel: +44 20 8996 7004

Email: knowledgecentre@bsigroup.com

Copyright & Licensing

Tel: +44 20 8996 7070

Email: copyright@bsigroup.com

BSI Group Headquarters

389 Chiswick High Road London W4 4AL UK